

## U.S. DISTRICT COURT

## Western District of Washington

**Pro Se Registration Form** 

For the Electronic Case Filing System (CM/ECF)

Please complete a form for each case you have before the Court. All fields are required.

## Check One:

Please register me to receive service of documents and notice of electronic filings to my email\* via the Court's electronic filing system (CM/ECF). This option does not allow me to file documents electronically. I will continue to file documents in paper with the Court.

Please register me to file documents electronically\*\* and receive service of documents and notice of electronic filings to my email\* via the Court's electronic filing system (CM/ECF). By signing the agreement to file your documents electronically through CM/ECF, you waive your ability to file your documents in paper form over the counter or through the mail.

Case No: 3:20-CV-\$5352-BHS

E-mail Addressieric, crawl@citizenobservers.org

Case No: 3:20-cu-\$5352-1

Phone no: 253-228-60%

7019 7513 ST SW, Lakewood, WA 98498

4/14/2020

To Email This Form: Save a copy of this form to your computer and then send it as an attachment to: cmecfreg@wawd.uscourts.gov. Submit by Email

To Mail This Form: Print and mail to: Clerk, U.S. District Court, Western District of Washington, ATTN: ECF Registration, 700 Stewart Street, Suite 2310, Seattle, WA, 98101.

PACER Registration: You are also required to request CM/ECF access via pacer.gov. Review the Pro Se Registration Instructions for step-by-step quidance. You will receive email confirmation of your registration when it is processed.

For assistance, please contact the CM/ECF Support at (206)370-8440, then press Option 2 (Seattle area), (866)323-9293, then press Option 2 (Outside Seattle area) or email us at: cmecf@wawd.uscourts.gov.

WAWD - ECF Registration Form for Pro Se Filers (Revised

<sup>\*</sup> By registering for electronic service, you waive your right to receive service of documents by first class mail, according to Federal Rule Civil Procedure 5(b)(2)(E). You will be sent a Notice of Electronic Filing via e-mail. Upon receipt of this notice, you are permitted one "free look" at the document by clicking on the hyperlinked document number. The one "free look" will expire 15 days from the date the notice was sent. After the "free look" is used or expires, the document can only be accessed through PACER (Public Access to Court Electronic Records). It is required that you establish a PACER - Case Search Only account, by visiting the PACER website. PACER is an automated system that allows an individual to view, print, and download documents for a nominal fee.

<sup>\*\*</sup>By registering for electronic filing, you must familiarize yourself with and follow rules and procedures of the Court, such as the Federal Rules, Local Rules, and the Electronic Filing Procedures.